

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus
February 9, 2016, 6:30 p.m.

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Susan Crum, Jim Hoesly, Robert Elkins, and Pattie Salter

ALSO ATTENDING: Tim McGuire, McGuire, Inc.; Tim Schleeper; Kim Tschudy; Tawsif Anam, SW Regional Director for US Senator, Ron Johnson; Carol Mixdorf; Harry Pullium and Dave Anderson

C. Narveson called the meeting to order at 6:30 p.m.

1) **Proof of Posting:** Clerk/Treasurer Salter attested to proper proof of posting.

2) **Approve Town Board Minutes:**

- a) 01/12/16 Regular Town Board Meeting: S. Crum moved to approve the minutes as presented. D. Streiff 2nd Motion carried.
- b) 01/12/16 Caucus Meeting: R. Elkins moved to approve the minutes as presented. S. Crum 2nd Motion carried.
- c) 01/27/16 Special Town Board Meeting: R. Elkins moved to approve the minutes as presented. J. Hoesly 2nd Motion carried.

3) **Pioneer Road Reconstruction with Possible Action:**

Schleeper distributed copies of the bid tabulation and explained four possible combinations of bids for the Board to consider. The bids came close to what was budget for the project last fall.

He explained that 21 contractors took out plans to review the project. Three bids for asphalt work and five bids were for base preparation and earthwork. One bidder, H. James & Sons, Inc. submitted a bid using an incorrect bid form. Their bid was read aloud during the bid opening before the error was discovered. Due to the significant mistake, their bid was disqualified and is not included in the bid tabulation. Alternate bids for earthwork, paving and communication conduit were also included in the bid tabulation.

The board was given 4 project options to choose from. The first option was the base bid only from County O to Blue Vista (approximately ½ the project), the second was the base bid from County O to Titus Lane (full project), The third option was to do the work from County O to Blue Vista with the conduit and the last option was to do the complete project from County O to Titus Lane with the communication conduit. Schleeper explained that depending on which option was selected it changed who the low bidder was. In all cases, the low pavement contractor was Payne & Dolan. The earthwork and pavement contractor depends upon the project length and decision to install the communications conduit.

McGuire, Inc. had the lowest base bid for half the project (Cty O to Blue Vista) of \$416,206 which included Payne & Dolan's work. When you add the conduit bid for \$21,420, McGuire's bid becomes \$437,626.

For the full project without the conduit, Meise Construction had the low bid of \$972,842. However, the low bidder to do the entire project with the conduit was McGuire with a total project cost of \$997,270. Schleeper noted that in 3 of the 4 scenarios, McGuire was the low bidder, to do the entire project without the conduit, Meise was the low bidder.

T. Schleeper noted that last fall Vierbicher estimated the entire project at \$970,000 which included a 10% contingency. We will be reimbursed approximately \$420,750 from TRID funds.

When discussing the conduit component, J. Hoesly commented that he did not feel he could vote for the conduit because he felt only a small portion of the population will benefit.

R. Elkins interjected that if we wait there may be government financing available for updating high speed internet. S. Crum reported that the FCC has earmarked money for upgrading internet service through service providers. Tim McGuire of McGuire, Inc. was present and spoke in favor of installing the conduit during the project to avoid inflated costs of digging up the road later to place the cable.

R. Elkins moved to have McGuire do projects A & C and have Payne and Dolan do B & D without the conduit. J. Hoesly 2nd and noted that even without the conduit, McGuire will probably end up being the lowest bidder because they may run into swamp land along about a quarter of the road. C. Narveson noted that he was nervous not voting for the low bidder. He also noted that the low bidder may not always be the best bidder. Narveson cautioned that the Town could be sued for not taking the lowest bidder. T. Schleeper noted that he would support whatever decision the Board made and that there were valid reasons behind the decision. Motion carried unanimously.

T. Schleeper will put together a new contract for the construction administration and swampland mitigation. The board instructed T. Schleeper to bid a change order for taking out the hump on Pioneer and will also look into the Dahlk Road and Legler Valley Lane issue and report back at the next meeting.

4) **Engineers Report:**

a) **Schedule Pioneer Road Neighborhood Informational Meeting:**

Without objection, Salter and Schleeper will work on scheduling the meeting. Include residents, contractors and utilities.

5) **Town Hall Renovation:**

a) **Change Orders with Possible Action:** Dave Anderson reported on several unforeseen problems that they ran into including water damage, mold, noncompliant wiring. The Board discussed lowering the ceilings in the offices and the board room and the additional construction to replace damaged walls and dry wall. Anderson also reported that the lights quoted are hospital grade, that we really don't need he noted that Dan Clark has recommended LED lighting. The hot water heater is also over 30 years old and located directly above the electric panel. They have already created a platform for the replacement. Dave also gave the Board options for the dry wall. The bell tower also has rotten wood. Dave will provide us with an updated quote for the changes.

b) **Schedule Update:** Dave Anderson reported that the project should be finished mid to end of April.

c) **Landscaping:** R. Elkin spoke against taking down the old Spruce trees. He felt they were beautiful trees that have been around for 50 years and should be preserved. After a brief discussion, the Board all agreed that the trees should be preserved. C. Narveson noted that the plan has to go back through the Parks Committee and be presented to the Board for approval.

6) **Public Comments:**

a) **CAFO Discussion – Harry Pulliam:** Harry Pulliam reported that the DNR denied Sylvester Township's application for a CAFO. H. Pulliam encourages the Town of New Glarus to adopt an ordinance and/or moratorium against CAFO's. C. Narveson suggested forwarding the topic to Plan Commission for help developing a moratorium for 1 year with the end-goal of developing an ordinance regulating CAFO's within the Town of New Glarus. Without objection to issue will be forwarded to the Plan Commission.

b) **Tawsif Anam –** Stopped in to introduce himself as US Senator's SW Regional Director for Ron Johnson. C. Narveson noted that he had sent several email messages to Senator Johnson but has never heard back on any of them. Mr. Anam will take the message back to the office and see if he can get answers for Narveson.

7) **Finance Committee Report:**

a) **Accounts Receivable Aging List:** There was a bill for \$100 outstanding and \$12 was billed in January. \$124 has been billed in February.

b) **Accounting Reports w/Monthly Bank Reconciliation:** December Statements and reconciliations were distributed.

c) **Approval and Payment of Bills:** No action taken.

8) **Clerk-Treasurer Report:**

a) **Correspondence:** No report

9) **Chairman's Report:**

- a) Utilities: No report
- b) New Business: No Report

10) **Parks Report**: Chris reported that S. McCallum will be starting a new job, but has agreed to take minutes at the next parks meeting. Tree pre-sales went well.

10) **Plan Commission**: No Report

11) **Schedule Next Board Meeting**: - March 8th at 7 p.m.

12) **Closed Session per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**: Postponed until next month.

13) **Return to Public Session**: No action taken

14) **Action on Closed Session**: No action taken

15) **Adjourn**: R. Elkins moved to adjourn at 10:05. D. Streiff 2nd. Motion carried.